Example of a Monitoring Plan Including Staff Training Format

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| **Date** | **Weekly**  **Focus** | **HT** | **AHT** | **SENCo/AHT** | **Maths**  **Leaders** | **English leader** | **Phonics Leader** | **Wider Subject Lead** | **Governors** | **Joint work** | **Data/**  **Assessment** | **Leadership** | **External Support** | **PDM** |
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